Recents

Open the **Recents** tab to view all your **Placed**, **Missed** and **Received** calls. Use the tabs at the top of the **Recents** window to view **All** calls, or filter only your **Missed** calls.

Make a Call

To initiate a phone call, do one of the following:

1. In the **Contacts** menu, tap the name of a contact in your contact list, then tap the phone icon and the number for that contact you wish to dial.
2. Go to the **Keypad** menu and tap the Contacts icon to open a list of your device and directory contacts. Tap the name of the contact then tap the **Call** button.
3. Go to the **Keypad** menu and enter a phone number in the **Search and Dial** bar, then tap **Call**.
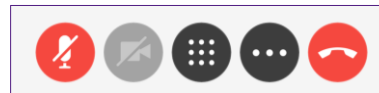
Receive a Call

When you receive a call, a window will pop up with the caller's information.

Select **Answer** to accept the call, or **Decline** to send the call directly into your voicemail.
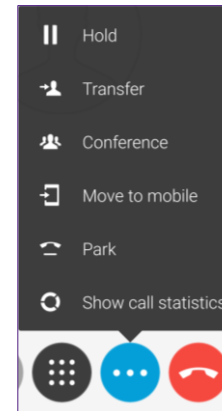
Mid-Call Features

- Tap the active call to display the mid-call features.

- You can mute the call, open the keypad or end the call.
- Tap the **ellipses** for more in-call options, like **Hold**, **Transfer**, **Conference**, **Move to Mobile, Park** and **Show call statistics**.


Meetings

Calendar integration is not available on mobile devices.

Contacts

Jabber will prompt you to allow access to your local contact list. Select **Allow** or **Deny** as appropriate. To add a contact to your contact list you must first allow Jabber access to your local contacts.

1. Tap the ⊕ icon at the lower right corner of your **Contacts** tab and enter the name or email address of the contact in the **Search Bar**. The predictive search functionality will present you with possible matches as you type.
2. When you locate the correct contact, tap on their name.
3. Tap **Done**.
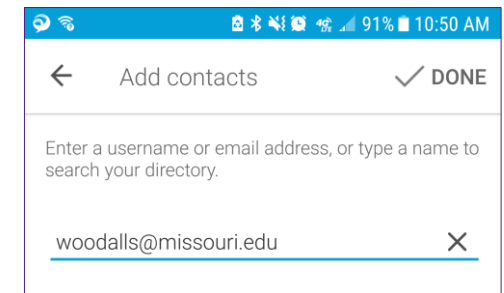
Voice Messages

Use the **Voice Messages** tab to manage your voice messages. From here you may **Play, Pause,** or **Restart** a message. To delete a voice message, tap the message and select **Delete**.

The Jabber App

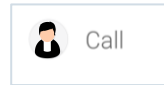Download and install the Jabber application from your phone's app store.

Once you have signed in, the app will display your **Recent Calls** tab. To view more tabs, tap the tab icon at the top of the screen.
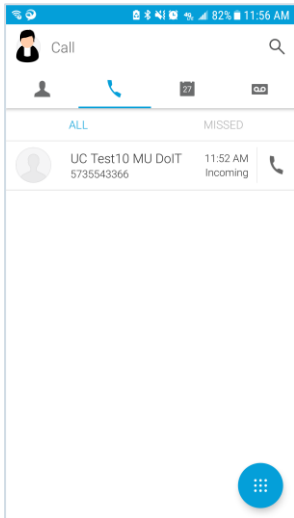
Sign Out

Under **Settings**, tap the **Accounts Sign Out** field to sign out of the Jabber app.

Settings

To access **Settings**, tap the personal image icon at the top left of the screen. **Settings** allow you to set your preferences for **Sound, Vibrate, Status, Display**, and **Audio and Video** for calls.

Settings Options

Sounds

- Receive calls
- Receive voice messages
- Ringtone
- Notification tone

Vibrate

- Receive calls
- Receive voice messages

Status

- Start Cisco Jabber when my device starts

Display

- Show contact photo
- Show Cisco Jabber availability in the notification center

Custom Tab

- Add a custom tab

Audio and video

- Low-bandwidth mode
- Earphone
- Disable speaker for voice messages
- Video - send automatically

Call options

- Single number reach destination
- Auto Mute
- Use audio only
- Use audio and video
- Disable call function

Call forwarding

- Do not forward calls
- Voicemail
- New number