# Accessibility Roadmap Template

## Our Commitment

The University of Missouri is committed to ensuring that its programs and services are accessible to everyone. As part of this commitment, the Division of IT Adaptive Computing Technology Center gathers information regarding technology products to assess whether they are usable by persons with disabilities. Gathering this information is critical as it provides the University of Missouri with the sufficient knowledge to plan for workarounds or accommodations that may be necessary until the vendor has resolved accessibility issues. This information also allows the University of Missouri to select products that provide strong accessibility support and therefore reduce or eliminate the need to provide accommodations to work around accessibility gaps.

## About this Document

The University of Missouri recognizes that producing accessible technology products may require a significant commitment of resources and that accessibility remediation may require time to accomplish. The purpose of this template is for vendors to document accessibility gaps associated with their product(s) and indicate the plans for addressing these gaps in the future.

## Template Instructions

We request that you complete the roadmap template provided on the next page as follows:

1. **Product/Vendor Information:** Provide the information requested
2. **Issue Description:** List each major accessibility concern for your product including any/all of the following:
   * Accessibility gaps and concerns identified in the Voluntary Product Accessibility Template (VPAT)
   * Accessibility gaps and concerns identified in other product support documentation
   * Accessibility gaps and concerns identified by a third-party accessibility evaluation report (where available)
3. **Current Status:** Enter one of the following values:
   * Open: The issue has not yet been resolved
   * Closed: The issue has already been resolved
   * I/P: The issue is currently under investigation
   * Other
4. **Disposition:** Enter one of the following values:
   * Planned: The issue will be resolved
   * Deferred: The issue will not be resolved
   * I/P: The issue is currently under investigation
   * Other
5. **Remediation Timeline:** Enter when you anticipate that the issue will be resolved
6. **Available Workarounds**: Describe the business processes that your company will offer or third-party products that consumers or campuses should consider using to work around the accessibility concern
7. **Comments (optional)**: Provide details/description regarding the accessibility concern
8. **Additional Information (optional)**: Provide any additional discussion regarding plans for implementing and improving accessibility

# Accessibility Roadmap

## Vendor/Product Information

| Vendor Name |  |
| --- | --- |
| Product Name |  |
| Product Version |  |
| Completion Date |  |
| Contact Name/Title |  |
| Contact Email/Phone |  |

## Specific Accessibility Concerns

| Accessibility Concern Description | Current Status (Open, Closed, I/P) | Disposition (Planned, Deferred, I/P) | Remediation Timeline | Available Workarounds | Comments |
| --- | --- | --- | --- | --- | --- |
| Example: Images on the landing page lack equivalent alternate text | Open | Planned | Q3, 2004 release (v1.2) |  | Functional images will receive descriptive alternate text; decorative images will receive null alternate text. |
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## Additional Information